# How to Set Up and Protect Your my Social Security Account







## A SIMPLE, SECURE METHOD TO ACCESS YOUR SOCIAL SECURITY INFORMATION

At *my Social Security*, you'll be able to apply for retirement and disability, update your address and direct deposit, and much more.

To log in to *my Social Security*, you'll make an account with the Social Security Administration's trusted partner, ID.me. The Social Security Administration (SSA) has partnered with ID.me to create a highly secure process that ensures only you will be able to access your account.

In just a few short steps, you'll create your ID.me login, secure your account, and verify your identity. Once you're done, you'll be able to access your *my Social Security* account as well as hundreds of other websites that offer ID.me as a login option. These include Veterans Affairs, healthcare platforms, and commercial brands.

#### What You'll Need:



**Laptop or computer** 



Mobile Phone with Camera and Internet Access



Photo ID: Driver's License, Passport, Passport Card, or State ID Card



Social Security Number (Why do we ask for this?)



**Email Address** 

### Set Up Your ID.me Account

# YOUR ID.ME ACCOUNT CAN BE USED TO LOG IN TO MY SOCIAL SECURITY



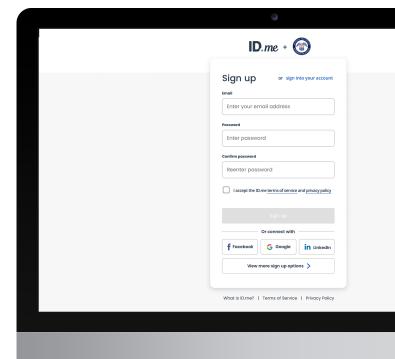
If you already have an ID.me account, you can simply sign in. Click the "sign into your account" link in the top right. Otherwise, follow the steps below.



To **create your ID.me account**, enter an email address you can access and choose a password. Click the checkbox to accept ID.me's terms and conditions and privacy policy. Then, click sign up.



Check your inbox for an email from ID.me. Click the button in the email to **confirm your email address.** Then, return to your internet browser. The page will automatically move forward to the next step.





#### **Secure Your Account**

# COMPLETING THIS STEP MAKES YOUR MY SOCIAL SECURITY ACCOUNT EXTRA SECURE



To **protect your account**, you'll set up extra security called multi-factor authentication (MFA). MFA uses a phone or other device of your choice to send you a one-time passcode each time you log in. That way, even if someone gets access to your username and password, they won't be able to log in to your account without your phone or other device.



**Choose an MFA option.** You can receive a passcode via text message or phone call. You can also choose one of the other listed methods which use a phone app or physical keyfob to securely send the passcode.



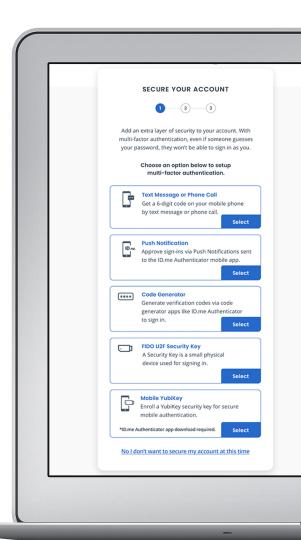
Most people choose to send the passcode to their phone. Just **enter your phone number** and then check your text messages or answer the phone to receive your 6-digit passcode.



On the ID.me page on your internet browser, enter the **6-digit passcode** and click continue.



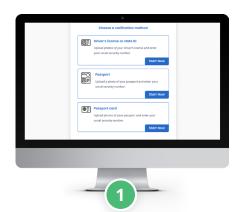
If you want, you can **generate and save a recovery code.** The recovery code allows you to access your account even if you don't have the phone or device you set up for MFA.



#### **Verify Your Identity**

# YOU ONLY NEED TO COMPLETE THIS PROCESS ONCE TO ACCESS SSA AND OTHER SITES THAT OFFER ID.ME AS A SIGN-IN OPTION.

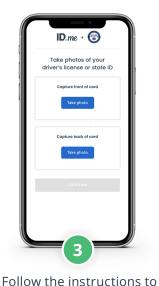
**Proving your identity** is as simple as uploading a photo of your government ID and taking a selfie. By verifying your identity through ID.me, the Social Security Administration ensures that you, and only you, are able to receive access to your social security information.



Choose a document type to submit: driver's license, state ID, passport, or passport card.



Either upload existing photos from your desktop OR type in the phone number of a cell phone that can take pictures. You'll receive a secure link on your cell phone that will open the camera.



take pictures of your ID.
For a driver's license and
passport card, remember to take
a photo of the front and back.
When you're satisfied with the
photos, click continue.



Follow the instructions to **take a selfie.** Try to position your face in the center of the camera. When you're satisfied with the photo, click continue.



The final step to verify your identity is to enter your social security number.

Why do we ask for this?



#### **Confirm and Authorize**

#### YOU'RE ALMOST THERE!

The last step is to confirm your information and allow ID.me to connect you with *my Social Security*. ID.me will never share your information without your permission.

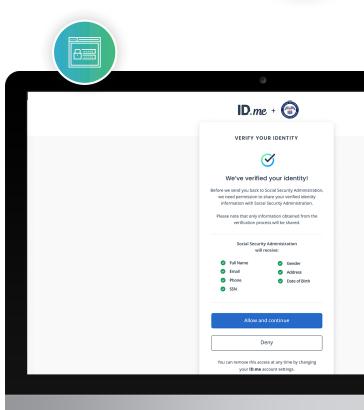


Double check that all your information is **accurate and complete.** If it is, check the box attesting that the information is accurate, and then click continue. If not, hit the edit buttons to make changes.



You'll see a message saying that your identity has been successfully verified. By clicking **Allow and Continue**, ID.me will be able to send your information to the SSA and you will be granted access to your *my Social Security* account.

#### **SUCCESS!**



#### **Get Stuck Along the Way?**

You'll be given the option to connect with an ID.me employee, based in the US, on a video call. The trained and certified team member will verify your identity in moments.